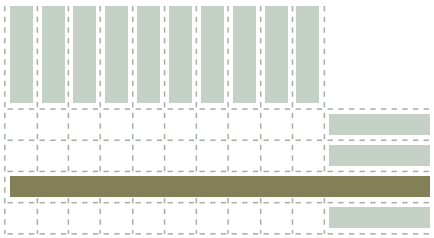
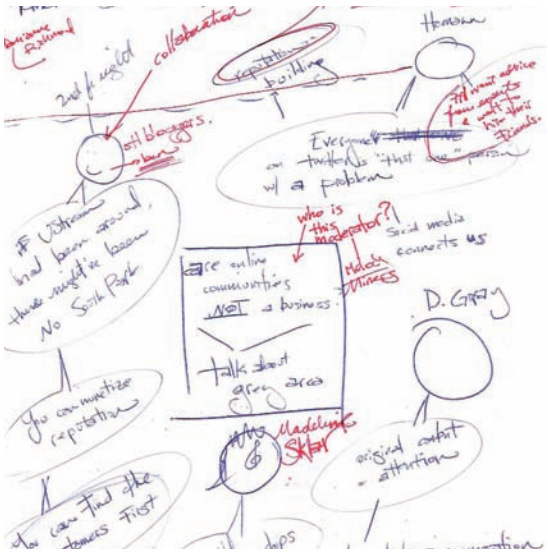
Tasks and Actions Management



One of the strongest points of a management system which is focused on group work is the generation of outstanding tasks (each task has a single person in charge and a deadline).

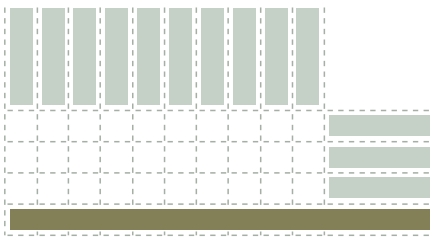
Moreover, each of the functional software applications generate preventative and corrective actions which are assigned to each person in charge.

It is important to control all these outstanding actions and tasks in order to ensure the system is effective and used correctly. To this end, the system counts on different mechanisms: sending e-mail reminders, publishing outstanding tasks in the safety portal or displaying alerts windows with summaries of the actions to be completed, the origin of the action, along with its status and whether it is in progress or expired.



Roles and Permissions Management

A system which involves all or most personnel requires stringent control over which information can be accessed and the level of permissions assigned to each employee.



Since the organisation is defined as a hierarchical structure, it is possible to define which part of the hierarchy can be viewed by an employee, who can go down the hierarchy to the required level but can only go up to the level for which he or she is authorised.

Different roles mean we can establish what each user can do with the information: check, register or modify it, view personal details, or ensure these remain hidden.

Each role comprises a series of actions which can be personalised to include different types of actions for each employee.